

# Art Jetter & Company Privacy Policy

In compliance with the Gramm-Leach-Bliley Act (“GLB”), Public Law 106-102 (1999), this notice contains the privacy policy of Art Jetter & Company and its affiliated companies.

The GLB Act was enacted to provide greater protection for an individual’s private information. This notice is meant to provide you with information regarding how we, as an independent financial services brokerage agency, use your personal information and what your rights are with regard to your non-public personal information.

In order to provide you with our services, we collect certain non-public information. We are committed to maintaining the privacy of this information in accordance with the law.

All employees and affiliates of our company with access to personal information about customers are required to follow this policy. Our privacy policy applies to all personally identifiable non-public information about you that is obtained in connection with providing you with our services.

## **The Kind of Information We Collect**

When you complete an insurance application form, claim form, appointment form, agency contract or other forms, we typically receive the following kinds of information:

- Name
- Address
- Date and location of birth
- Marital status
- Sex
- Social security number
- Medical information

During the course of our business relationship, we may obtain information about your:

- Payment history
- Tax obligations
- Investment preferences
- Credit history

If you correspond with us or transact business through our computer websites, your browser may provide information to us as you interact with us via the Internet.

## **When We May Disclose Your Personal Information**

It is our responsibility to meet your expectations for privacy while still providing you with our services. In order to provide our services to you, your information may be shared with other service providers and product vendors.

To provide our services to you, we may need to provide your non-public information to affiliated and nonaffiliated persons or entities involved in the underwriting, processing, servicing, and/or marketing of insurance policies and other financial service products.

Our privacy policy does not permit us to provide any nonaffiliated third party with your non-public information unless we have an agreement with the third party that they will protect the confidentiality of your non-public information.

There are times when we are required by law to provide your non-public information to authorized persons or entities. Such occasions include:

- Complying with a subpoena or summons by federal, state or local authorities
- Responding to regulatory authorities
- Responding to judicial process
- Other purposes as required by law

We will not disclose any of your non-public personal information to anyone except as permitted or required by law.

### **Maintaining Security of Your Private Information**

We will work to ensure that your non-public personal information remains confidential and secure. To do so, we have established the following procedures to protect against unauthorized access to your personal information:

- The only persons with access to your non-public personal information are those persons who need to know about the information to underwrite, process, service, or market insurance products and services
- We will keep your information physically and electronically secure
- If it comes to our attention that a piece of personal information that we possess may be inaccurate or false we will make a reasonable effort to re-verify its accuracy and correct any error as appropriate

### **Former Clients**

We maintain your non-public personal information on a confidential and secure basis. If we disclose any of your information, it will be for the reasons and under the conditions described in this notice. We do not disclose any non-public personal information about our former clients to anyone except as permitted or required by law.

### **Further Information**

If you have any questions about our privacy policy, please write to:

Art Jetter & Company  
11305 Chicago Circle  
Omaha, NE 68154